

VACANCY ANNOUNCEMENT

2 PROGRAM DISTRICT COORDINATORS NEEDED AT LEAD FOUNDATION



2 PROGRAM
DISTRICT
COORDINATORS

LOCATION

Singida Region
Manyoni & Ikungi Districts

LEAD FOUNDATION

LEAD Foundation is an NGO registered with the Government of Tanzania whose mission is to promote best practices of leadership, environmental conservation and community transformation through training, consultancy, research and initiation of projects.

PLEASE JOIN US IN CARRYING OUT OUR VISION

LEADFOUNDATION.ORG

PROGRAM OVERVIEW

LEAD Foundation has partnered with **JustdiggIt**, an organization based in the Netherlands to implement an ambitious Re-greening Program in Singida Region using effective nature-based practices of Kisiki Hai and Rainwater harvesting. The program will be implemented in the whole of Singida Region for 5 years.

LEAD Foundation invites interested and qualified Tanzanian citizens to apply for the following positions for the program.



PROGRAM DISTRICT COORDINATORS

2 POSITIONS - MANYONI AND IKUNGI DISTRICTS IN SINGIDA

District coordinators will provide coordination of the program and its implementation at district level. He/ she will ensure timely planning, implementation, communication, monitoring, evaluation and learning of district program activities while maintaining linkages with key stakeholders.

MAIN RESPONSIBILITIES

Mobilization and Capacity Building

- To ensure the Kisiki Hai movement is spread and sustained in the district in collaboration with stakeholders.
- Conduct facilitation/ train a to village champions farmers periodically as required on program interventions.
- Work with Champions farmers in identifying and training potential institutions for induction of program interventions.
- Preparation of progress reports
- Facilitate formation and strengthening of farmer groups/cooperatives.
- Identify together with the community, potential champion farmers for mentoring.
- Maintain constant and consistent contact with beneficiaries to ensure focus and progression in Program interventions.

Planning and Management

- Prepare and submit activity implementation schedules.
- Participate in farmer training with other stakeholders according to program objectives.
- Organize and facilitate students and community drama shows to create awareness on Program activities.
- Ensure LF visibility and Program interventions are recognized by the government, partners and communities.

Networking and Strategic Engagement

- Represent LF, as needed, in networking meetings/workshops/conferences with stakeholders.
- Work closely with relevant district council departments and NGOs to integrate Kisiki Hai into their Programs to enhance scale up and sustainability.

Monitoring, Evaluation and Learning

Accompany and assist internal and external staff who will be conducting MEL activities.

Data collection, Cleaning and Updating District Program Dashboard

- Facilitate monitoring, evaluation, research and mentoring tasks for the Program.
- Ensure timely preparation and submission of periodic progress data reporting on the status of Program implementation.
- Ensure timely communication with the village facilitators, district and other relevant partners thereby maintaining effective collaboration.

Documentation

- Document and share community stories on impact/change of the Program

Resource Management

- Manage program assets, materials and financial resources allocated to District Office to ensure good stewardship and accountability.

REQUIRED EXPERIENCE & QUALIFICATIONS

- Experience in the field of Agriculture, Environment or Forestry with a minimum of bachelor's degree
- Experience with working for a donor-funded project
- Ability to develop and encourage new and innovative nature-based land restoration solutions.
- Build and maintain effective relationship with the team and project stakeholders.
- Ability to work independently and in a team.
- Good geographical familiarity with Ikungi or Manyoni district or both
- Good communication skills in both written and verbal in English and Kiswahili. Fluency in one of the local languages of Nyaturu, Nyiramba, Gogo and Sukuma is an added advantage.

Please note:

Only those who reside in or willing to relocate to Manyoni and Ikungi will be considered. State in your cover letter the district of your interest.

DESIRED ATTRIBUTES

- Enthusiastic, idealistic and want to use his/her capabilities to make Tanzania/Singida a greener place in the next five years.
- Strong interpersonal skills
- Excellent organizational skills and attention to detail
- High comfort level with writing reports, analyzing and summarizing data from diverse sources and ability to deliver work on a timeline.
- Works with honesty, trustworthiness and integrity and has a clear commitment to LEAD's core values.

TO APPLY

Send your cover letter and CV only in one pdf document to apply@leadfoundation.org not later than **25th June 2021**. Subject: **Title of the job you are applying for**.

Due to the large number of inquiries, we receive, only candidates who have met the required experience & qualifications for this position will be contacted. However, since we do have other activities, we may wish to retain your CV in our database for other/future opportunities, unless you direct us otherwise. Thank you very much for your interest.



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